**COURT OF COMMON PLEAS, CHAMPAIGN COUNTY, OHIO**

**DOMESTIC RELATIONS - JUVENILE- PROBATE**

200 North Main Street

Urbana, Ohio 43078-1678

(937) 484-1027 or (937) 484-1028

**LORI L. REISINGER, JUDGE BRETT A. GILBERT, JUDGE**

**Notice to Participate in Mediation**

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

You have been scheduled for a mandatory Zoom mediation concerning school attendance issues for \_\_\_\_\_\_\_\_\_\_\_**.** Mediation is a process in which the school and the family work together with the help of a neutral mediator to discuss and select ways to help the student get to school on time every day. The mediation will include the parent/custodian, a school representative and the mediator.

**Your mediation will be held on Zoom and is scheduled on:**

**Date: Time:**

|  |  |
| --- | --- |
| The Zoom link to join the mediation is:   |  | | --- | |  | |

Zoom instructions and information about school mediation are attached. Please sign onto the Zoom five (5) minutes before the time of the mediation.

Please contact Stacey Logwood at 937-484-1039 (8am-4pm) to confirm your attendance and for any questions.

**This mediation has been requested by Urbana Elementary School.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Judge Lori L. Reisinger

Attachments – One-page information about school attendance mediation and the school’s instructions for Zoom meetings.)